

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

June 25, 2025

Chair Scott Iseman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Bruce Alward (5:00 PM), Tim Carey, John De Lanoy (remote), and Fritz von Ibsch; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; Human Resources Manager Shannon Webber; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

David Dunn, Island resident, commented on the Department possibly asking the voters for a levy lid lift in November. Among other items, Mr. Dunn commented on tax assessed value on Bainbridge Island, the level of response activity by BIFD members, the size of the BIFD budget, amount of overtime in the past year, and retention of Department members.

FIRE CHIEF'S REPORT

- Department Related Events: Chief Moravec provide a summary of four recent events including the memorial services for Assistant Volunteer Chief Chuck Callahan, longtime County fire service member Eric Quitslund; the Recruit Academy graduation for Charles Hennessey and Carl Smith; and, the promotion pinning ceremony for Lieutenant Scott Hartley.
- DRS Audit Update: Finance Manager Kaufman reported on the completion of the DRS Audit with no findings regarding BIFD data.
- Fourth of July Planning Update: DC Mendola briefed the Board on response plans for the upcoming Fourth of July weekend festivities.
- Type 3 Engine Update: DC Mendola informed the Board that the Type 3 Engine is awaiting final inspection by the BIFD team with expected delivery this summer.
- Newsletter Feedback: Chief Moravec briefed the Board on positive feedback received from Island residents upon receipt of the Department newsletter. The Department has received both written and verbal complements and approximately 100 requests for blue address signs since the newsletter was mailed.
- Standard of Cover Update: Chief Moravec briefed the Board on the final Standard of Cover report. Overall, BIFD is currently addressing all findings enumerated in the report. The report provides an independent, third-party validation of the direction and management of the Department. The recommendations do not include any unusual or surprising findings. The Board directed Staff to discuss shortcomings of the report with AP Triton prior to final acceptance. Chief Moravec will report back to the Board on the results of those discussions.

GOOD OF THE ORDER

Commissioner Alward expressed interest in participating in the Fourth of July parade.

CONSENT AGENDA

(Voucher numbers 36922 through 36975 totaling \$388,952.75, Meeting Minutes 6/11/28).
Commissioner Carey moved to approve the Consent Agenda as presented.
Commissioner Alward seconded the motion, and the motion passed unanimously.

BUSINESS AGENDA

1. Finance & Levy Planning

Finance Manager Kaufman presented levy lid lift options for consideration by the Board. The current financial position of the Department would require a minimum levy lid lift of \$0.20 per \$1,000 of assessed value to be collected in 2026 to cover increasing costs of providing services for emergency response, capital facilities, apparatus and to retain properly trained personnel equipped with proper fire fighting and emergency medical equipment. The Board was provided with levy lid lift options from \$0.20 to \$0.40. Please see attached slides for additional detail. The Board asked for additional information regarding the inclusion of a limit adjustment reflecting the Consumer Price Index. Staff will provide that information for discussion during the July 9th Board meeting. No action was taken on this item at this meeting.

ADJOURNMENT

The meeting was adjourned at 6:30 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

July 9th, 2025



BAINBRIDGE ISLAND FIRE DEPARTMENT FINANCE & LEVY PLANNING DISCUSSION

JUNE 25TH, 2025



LEVY OPTIONS

- Reset of General Fire Levy Rate up to \$1.50 Maximum
- Reset of General Fire Levy Rate + CPI Adjustment for 6 Years
- Reset of EMS Levy Rate up to \$0.40 Maximum (BIFD Limit)
- Reset of EMS Levy Rate up to \$0.50 Maximum (Statutory Limit)
- Reset of EMS Levy Rate + CPI Adjustment for 6 Years



MOVING THE NEEDLE

ADDITIONAL REVENUE GENERATED			
Rate Increase		2025 Election: 2026 Collection	2026 Election: 2027 Collection
\$	0.05	\$ 710,654.00	\$ 741,580.00
\$	0.10	\$ 1,421,308.00	\$ 1,483,160.00
\$	0.15	\$ 2,131,962.00	\$ 2,224,740.00
\$	0.20	\$ 2,842,616.00	\$ 2,966,320.00
\$	0.25	\$ 3,553,270.00	\$ 3,707,900.00
\$	0.30	\$ 4,263,924.00	\$ 4,449,480.00
\$	0.35	\$ 4,974,578.00	\$ 5,191,060.00
\$	0.40	\$ 5,685,232.00	\$ 5,932,640.00



LEVY PROJECTION ASSUMPTIONS

Included:

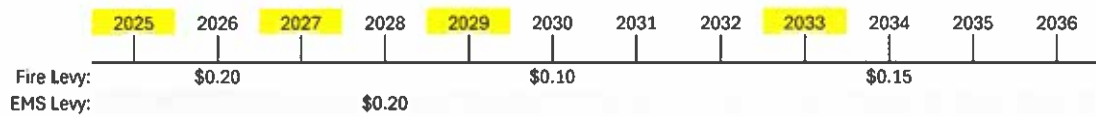
- Zero GEMT Revenue
- Two Positions Identified in the Administrative Plan (Training, EVT)
- Significant Capital Improvements Station 23 (Septic, Generator)
- Apparatus Purchase Projections 5 Yrs (Aid Units, Engine, Staff Vehicles)
- 4.0% COLA - 3.5% Non-Personnel

Not Included:

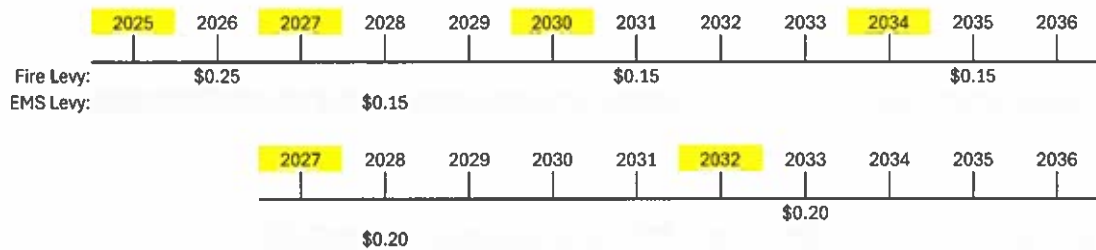
- Ladder Truck Replacement
- Marine Asset Purchase

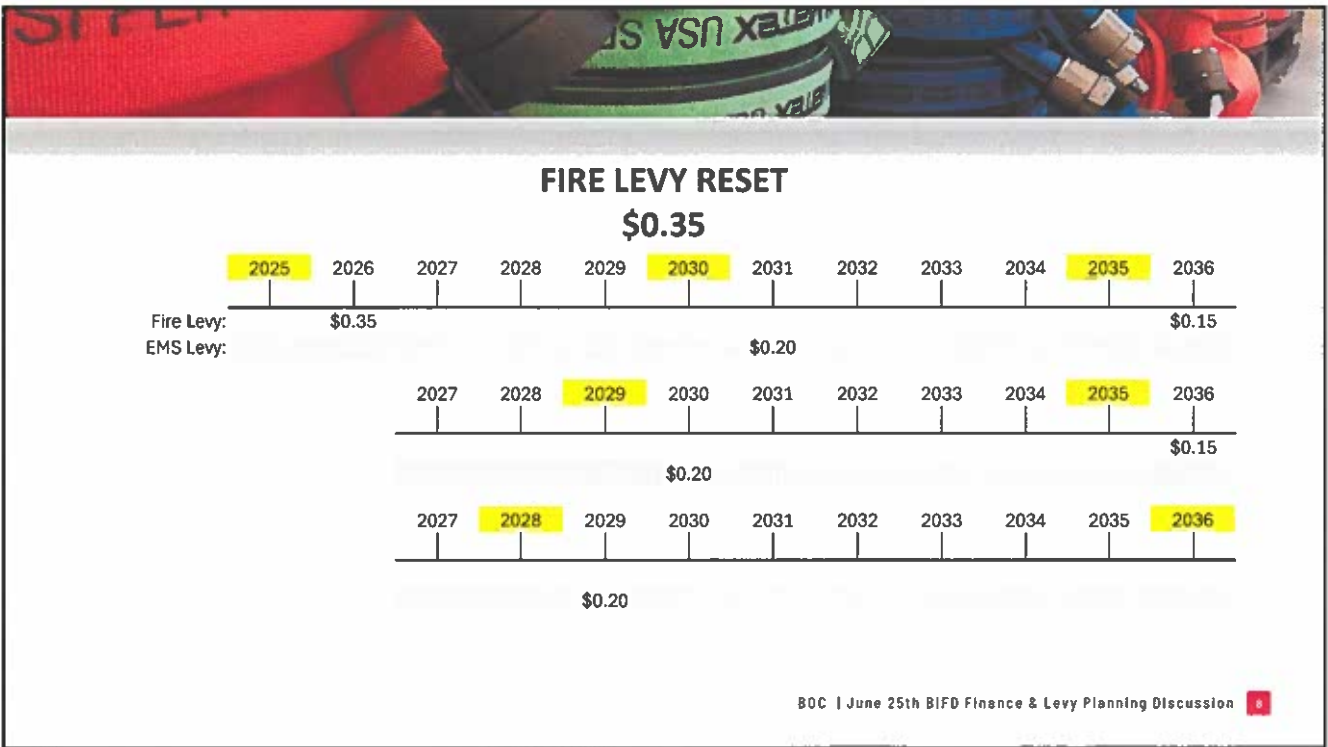
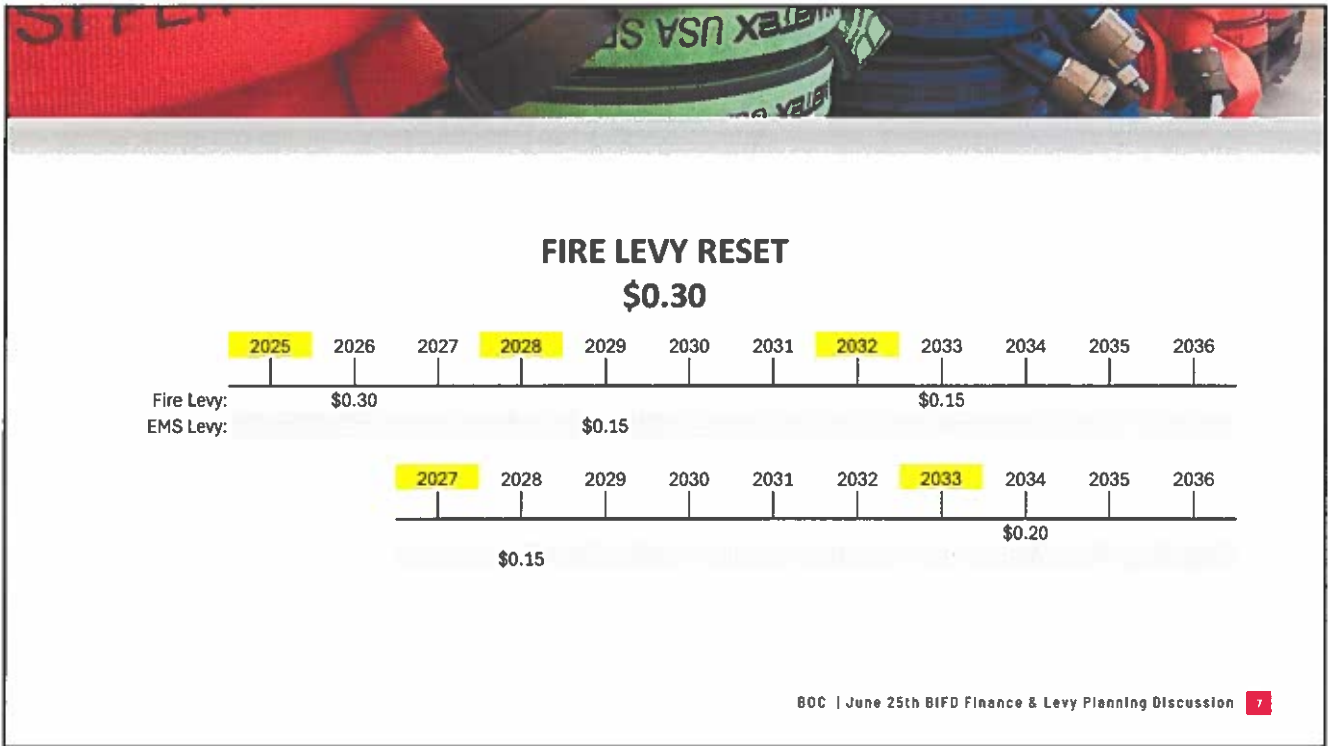


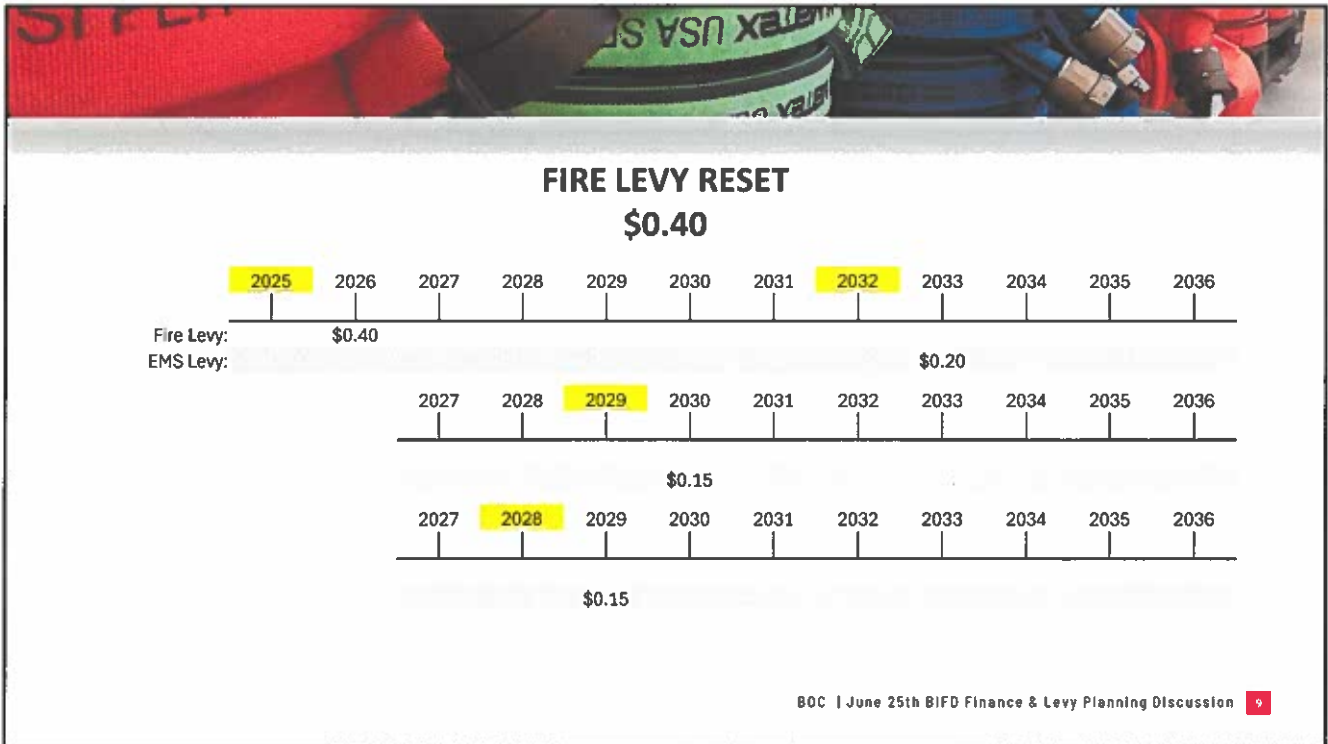
FIRE LEVY RESET \$0.20



FIRE LEVY RESET \$0.25







COST TO THE HOMEOWNER

CURRENT TAX RATE = \$0.87 (Fire \$0.57 + EMS \$0.30)

Rate Increase		Increase Per \$100K Value		Home Value = \$1 Million	
\$	0.87	Current		\$	870.00
\$	0.01	\$	1.00	\$	10.00
\$	0.10	\$	10.00	\$	100.00
\$	0.15	\$	15.00	\$	150.00
\$	0.20	\$	20.00	\$	200.00
\$	0.25	\$	25.00	\$	250.00
\$	0.30	\$	30.00	\$	300.00
\$	0.35	\$	35.00	\$	350.00
\$	0.40	\$	40.00	\$	400.00

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NEXT STEPS – BOC MEETING JULY 9, 2025